

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE & BANSTEAD)



SURREY

DATE: 8 JUNE 2015
LEAD OFFICER: JOANNA LONG, COMMUNITY PARTNERSHIP AND COMMITTEE OFFICER

SUBJECT: LOCAL COMMITTEE TASK GROUP REPRESENTATION 2015-16 and COMMUNITY SAFETY FUNDING

DIVISION: ALL REIGATE & BANSTEAD DIVISIONS

SUMMARY OF ISSUE:

The Local Committee is asked to review and agree the terms of reference and membership of the Youth Task Group, the Greater Redhill Sustainable Transport Package Task Group and the Parking Task Group for 2015-16.

The Local Committee (Reigate & Banstead) has been delegated £3,294 to support community safety work in the borough, this money requires Local Committee agreement to be delegated for use by the East Surrey Community Safety Partnership.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to agree:

- (i) The terms of reference of the Youth Task Group, the Greater Redhill Sustainable Transport Package Task Group and the Parking Task Group, (included in the Parking Review report) as set out in Annex 1.
- (ii) The membership of these task groups for 2015-16.
- (iii) Agree that the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the East Surrey Community Safety Partnership for the purpose of addressing the criteria and monitoring requirements detailed in [paragraphs 1.5 and 10.2] of this report; and that the Community Partnership Manager authorises its expenditure in accordance with the Local Committee's decision.

REASONS FOR RECOMMENDATIONS:

The Local Committee's task groups enable the Local Committee to carry out its work in an efficient and expedient manner.

Surrey County Council is a Responsible Authority on Community Safety Partnership and has a responsibility to be represented at their meetings. Contributing delegated funding will help to ensure that there is a sufficient budget to fund projects aimed at

reducing crime and anti-social behaviour within the borough.

The Local Committee has delegated authority over a small budget of £3,294 of Surrey County Council funding. The purpose of this funding is to address local areas of concern in relation to community safety.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Local Committee is asked annually to consider the work that should be considered at formal meetings and the relevant task groups that should be established to support the Committee in its work.
- 1.2 In 2011-12, the Local Committee established a Youth Task Group and a Local Sustainable Transport Fund Task Group (LSTF), the LSTF group is discontinuing.
- 1.3 The terms of reference were last reviewed and the task groups re-established on 9 June 2014
- 1.4 The Committee also established a Redhill Parking Task Group on 17 June 2013 which is discontinuing and will be replaced with the Parking Task Group.
- 1.5 The Local Committee Community Safety Fund is designed to support projects and initiatives in Surrey that:
 - Are evidence based
 - State aims and objectives clearly and concisely
 - Clarify project outputs and outcomes
 - Demonstrate wider benefits to the community
 - Demonstrate how they support the delivery of local Community Safety Partnership plans
 - Document proposed evaluation mechanisms
 - Demonstrate value for money

2. ANALYSIS:

- 2.1 The Local Committee's task groups have been successful and contributed to efficient decision making in a range of areas. Due to this success, the recommendation is to re-establish the task groups for 2015-16 with the terms of reference set out in **Annex 1**.
- 2.2 The number of Members required for each task group is as follows:
 - Youth Task Group – 3 County Councillors and 3 Borough Councillors
 - Greater Rehill Sustainable Transport Package Task Group – 4 County Councillors and 3 Borough Councillors
 - Parking Task Group – 3 County Councillors and 3 Borough Councillors
- 2.3 Following negotiations between Reigate & Banstead, Mole Valley and Tandridge CSPs, a merger was agreed to form a single ES CSP. The inaugural meeting was held in September 2014 where priorities for the

coming year were agreed based on commonalities across the area based on the previous Strategic Assessments. These were: Serious Acquisitive Crime, Domestic Abuse, Substance Misuse, Antisocial Behaviour and Rural Crime. Local delivery of location specific issues continue through the current structures of borough based Community Incident Action Groups (CIAGs) and Joint Action Groups (JAGs).

2.4 The Community Safety Partnership Priorities for 2014/15 were as follows:

1. Reduce Anti social behaviour (with an increased focus on victims)
2. Tackling substance misuse (Alcohol and drugs)
3. Reducing domestic burglary
4. Tackling domestic abuse

3. OPTIONS:

- 3.1 It is recommended that the Local Committee agrees to establish the task groups, in order to continue the successful work carried out in previous years.
- 3.2 The Committee may choose to approve or not approve the transfer of the budget of £3,294 to the East Surrey Community Safety Partnership. By delegating its Community Safety budget to the East Surrey Community Safety Partnership, the Local Committee can contribute to the reduction of crime and anti-social behaviour in East Surrey by funding activity aimed at delivering against the locally identified community safety priorities.

4. CONSULTATIONS:

- 4.1 Consultation has taken place with relevant officers from Services for Young People and Environment and Infrastructure.
- 4.2 Consultation has taken place with the Community Safety Senior Manager, Surrey County Council.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 There are no specific financial implications arising from the recommendations. Work to support the recommendations will be undertaken within current resources, and the task groups have no decision making powers.
- 5.2 The amount of delegated funding is £3,294. This funding is ring-fenced for use within East Surrey, and expenditure from this fund will be agreed by the members of the ES CSP and the Community Partnership Manager will authorise its expenditure in accordance with the Local Committee's decision. All bidders must provide detailed information about the purpose and aims of the proposed project and timescales. Decisions are taken with particular attention to value for money, and bids may be refused or further information sought if this is not evident.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 Successfully tackling crime and anti-social behaviour is of benefit to the entire community.

7. LOCALISM:

- 7.1 The establishment of task groups enables officers to draw upon the local knowledge of County and Borough Councillors, ensuring that specific local needs and priorities are considered.
- 7.2 If agreed, the recommendations will benefit all residents and businesses in East Surrey by helping to reduce crime and anti-social behaviour in the area.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	Set out below.
Sustainability (including Climate Change and Carbon Emissions)	Set out below.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

8.1 Crime and Disorder implications

The Youth Task Group is involved in the commissioning process for the Local Prevention Framework which is aimed at preventing young people from becoming NEETs (not in education or employment) or entering the Youth Justice system. The recommendations of the Parking Task Group should result fewer instances of obstructive parking.

8.2 Crime and Disorder implications

By contributing delegated funding and ensuring that the Local Committee is represented on the partnership, the Local Committee will contribute to the success of the East Surrey CSP in addressing the local priorities for the reduction of crime and disorder in the borough of Reigate and Banstead during 2015-16.

8.3 Sustainability implications

The Greater Redhill Sustainable Transport Package Task Group will monitor and review the greater use of sustainable methods of transport such as walking, cycling and public transport, reducing carbon emissions and encouraging economic growth.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Parking Task Group will replace the Redhill Parking Task group. The task groups operated successfully in 2014-15.
- 9.2 The Local Committee (Reigate and Banstead) is asked to agree:

- (i) The terms of reference of the Youth Task Group and the Greater Redhill Sustainable Transport Package Task Group, as set out in Annexe 1.
- (ii) The membership of these task groups for 2015-16

9.3 Contributing delegated funding will help to ensure that there is a sufficient budget to fund projects aimed at reducing crime and anti-social behaviour within East Surrey.

9.4 The Local Committee (Reigate and Banstead) is asked to agree:

That the community safety budget of £3,294 that has been delegated to the Local Committee be transferred to the East Surrey Community Safety Partnership for the purpose of addressing the criteria and monitoring requirements detailed in [paragraphs 1.5 and 10.2] of this report; and that the Community Partnership Manager authorises its expenditure in accordance with the Local Committee's decision.

10. WHAT HAPPENS NEXT:

10.1 The Local Committee will next be asked to review the task group terms of reference and membership in June 2016.

10.2 Community Safety Partnerships will be asked to report back to the Local Committee on how the funding was used and will be asked to provide the following information:

- A description of the project
- What was done
- The issue or need the project addressed and how it was identified
- The outcomes that were expected and if they were achieved
- How the project benefitted the wider community
- The objectives in the local Community Safety Partnership Plan that the project supported
- How the outcomes were monitored and evaluated

Contact Officer:

Joanna Long, Community Partnership and Committee Officer, 01737 737695

Consulted:

Relevant officers in Services for Young People and Environment and Infrastructure

Annexes:

Annex 1 – Terms of Reference (Youth and Greater Redhill Sustainable Transport Package Task Groups)

Sources/background papers:

- Local Committee Task Group Representation 2014-15 - report to Local Committee (Reigate & Banstead), 9 June 2014.
 - Community Safety report 2014/15, 9 June 2014
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YOUTH TASK GROUP TERMS OF REFERENCE

Objective:

The Local Committee (Reigate and Banstead) agreed on the 20 June 2011 that a Youth Task Group is established to assist and advise the Local Committee in relation to Youth Issues and the future delivery of Youth Provision locally.

The Youth Task Group is established jointly with Reigate and Banstead Borough Council.

Membership

The Task Group will contain **six** appointees from the Local Committee - **three** County and **three** Borough Councillors. In addition the Task Group can invite up to four young people from the borough, all with equal status. The Task Group may also consult with other relevant members of the Committee.

General

1. It is proposed to establish a Youth Task Group. The Task Group shall exist to advise the Local Committee. It has no formal decision making powers.
The Task Group will:
 - A. Unless otherwise agreed, meet in private
 - B. Develop a work programme
 - C. Record actions,
 - D. Report back to the Local Committee on progress.
2. The Task Group's function is to assist and advise the Local Committee in relation to Youth Issues and the future delivery of Youth Provision locally.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the group's reasoning and recommendations prior to the officer writing their report to the parent Local Committee.
4. The Task Group can, should it so wish, respond to an officer report and submit its own report to the Local Committee.
5. The Task Group terms of reference and membership is to be reviewed and agreed by the Local Committee annually.

GREATER REDHILL SUSTAINABLE TRANSPORT PACKAGE TASK GROUP TERMS OF REFERENCE

Objective

The Local Committee (Reigate and Banstead) is asked to consider that a Greater Redhill Sustainable Transport Package Task Group be established to advise the Local Committee on the progress of the Redhill Sustainable Transport Package during the year. It will achieve this through a process of monitoring and reviewing the the current Redhill Sustainable Transport Package programme considering the proposals in greater detail to ensure they both match the objectives of the programme and are right for the Greater Redhill area.

The Greater Redhill Sustainable Transport Package Task Group is established jointly with Reigate and Banstead Borough Council.

Membership

The Task Group will consist of seven Members of the Local Committee; four County and three Borough Councillors, appointed by the Local Committee at its first meeting of the municipal year.

General

1. Each year the Local Committee will :
 - Determine the role and lifespan of the Task Group.
 - Review the operation of the Task Group over the previous year.
 - Agree criteria for consideration by the Task Group.
2. The Task Group will have no other formal decision making powers. Unless otherwise agreed, the Task Group will meet in private.
3. Officers supporting the Task Group will consult the Group and will give due consideration to the Group's recommendations prior to the officer writing their report to the parent Local Committee.
4. The Task Group may respond to an officer report and submit its own report to the Local Committee.
5. The Task Group terms of reference and membership is to be reviewed and agreed by the Local Committee annually.

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